

**Engineering Physics Committee Meeting**  
**Oct. 10, 2009**

***Meeting Minutes***

**Present:** Nakotte (Chair), Kyle, DeAntonio, Furth (EE), Pate

**Absent:** Hearn (sabbatical), Pederson (ME), Rockstraw (Ch E)

**1) *General Business and Updates***

- Meeting started at 3:30pm.
- Nakotte was elected as new chair of the EP committee
- NMSU EP is now fully ABET accredited (no more concerns or weaknesses)
- Internal updates on the self-study reports (SSR) are typically due in June of each year
- Kyle will continue to be in charge for outcomes assessment

**2) *New EP Options***

- Two new options: Aerospace and Chemical
- Need advertising; press releases (de Antonio will look into that)
- Outcomes assessment matrices for new options (Kyle will check)

**3) *EP Advisory Board Meeting***

- April would be preferred, but exact dates depend on Jim McNeil and Mark Schraad (Advisory Board Chair)
- Need representatives for new options; Chemical, Aerospace; Nakotte will contact board members

**4) *Recruitment and Retention, Website***

- Enrollment is up; now 28 EP students (from ~15 a year ago); past efforts paid off; strong incoming freshman class (average ACT score: 26)
- Retention has become a major issue (especially for juniors); need to consider possible curriculum changes; Pate suggests to add Vasiliev (the Curriculum Committee chair) to the EP committee
- Recruitment opportunities: ILC presentations (Nov. 10, 12, 17 and 19), Aggie Experience; Kyle, Nakotte and Pate will attend
- Website is no longer up-to-date; Re-hiring of Fernandez (past webmaster and EP recruitment coordinator) should be considered; Nakotte will ask Department Head
- Need more social events for students; Pizza lunches etc.

**5) *Other Business***

- DeAntonio suggested a future EP Photonics option, together with EE; discussion was postponed to next meeting
- Meeting adjourned at 5 pm.