Post-Course Instructor Comment Form (2012 version)

**Course:** ____________
- [ ] lecture course
- [ ] instructional laboratory
- [ ] other, specify ___________________

**Semester:** __________

**Instructor:** _______________________

**Estimated average class attendance** (in %, after drop date): __________

**Final Grade Distribution:**

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>F</th>
<th>withdrawn</th>
<th>incomplete</th>
<th>average grade</th>
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**A. Grade Basis** (check all that apply)

- [ ] tests and exams
  - How many? _____
  - [ ] take-home  [ ] in class

- [ ] homework
  - How many assignments? _____
  - [ ] written  [ ] on-line, using ___________________
  - [ ] from textbook  [ ] other sources  [ ] own problems

- [ ] quizzes
  - How many? _____
  - [ ] announced  [ ] unannounced
  - [ ] written  [ ] oral

- [ ] projects/reports/essays
  - How many (per student)? _____
  - [ ] written  [ ] oral
  - [ ] individual  [ ] group, how many group members? _____
  - [ ] course material  [ ] related material
  - [ ] other, specify: ____________________________

- [ ] class participation/attendance
  - [ ] attendance list
  - [ ] in-class participation; how measured? ________________________________
  - [ ] other, specify: ________________________________

- [ ] other, specify: ________________________________
B. Textbook

Textbook used: ___________________________________________________________

Chapters covered: ____________________________

- Considering the educational goals of this course, the textbook provides a ______ (fill in) ________ foundation of the material to be taught.

  □ complete and comprehensive  □ solid  □ adequate  □ marginal  □ poor

- For future courses, the use of this textbook is:

  □ recommended  □ recommend with reservations  □ not recommended.

- List main deficiencies of the textbook (if any):

  ______________________________________________________________________
  ______________________________________________________________________
  ______________________________________________________________________

C. Teaching Strategies (check all that apply)

Lecture sequence:

  □ followed textbook  □ followed textbook, but provided supplementary material
  □ used my own sequence  □ did not use the book, because _________________________

Lecture Style:

  □ chalk board  □ power point  □ overhead slides
  □ other (e.g. movies), specify: _____________________________________________

In-class learning tools:

  □ in-class demonstrations  □ instant feedback tools
  How often? ______________  □ clickers  □ flash cards  □ other, specify: ____________
  Involving students?  yes / no
  □ group work, specify: ____________________________________________________

Hand-Outs:

  □ lecture notes  □ supplementary material  □ homework solutions  □ test/exam solutions
  □ other, specify: __________________________________________________________________
## D. Program outcomes

### Measuring specific ABET program outcomes

The ABET-style course syllabus dictates that each course is required to independently measure one or several of the EP program outcomes (a-k). The final course grade is not an acceptable measure, thus you need to specify what has been used as an independent measure. For some courses this may include pre-tests and post-tests designed to measure the student’s prerequisite knowledge or improvement. Other possible measures include embedded GRE questions in tests, evaluations of student team performance in labs, and evaluation of student presentations or projects. In case you measured other ABET outcomes as well, feel free to include them as well, but mark them with an asterisk (*). Please also append copies of any measuring tools or forms as part of this report.

<table>
<thead>
<tr>
<th>Program Outcomes</th>
<th>Measuring Tool (e.g.: GRE, skill-building homeworks etc.)</th>
<th>Targeta (in %)</th>
<th>Result (in %)</th>
<th>Exceed Target (in %)</th>
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a: The target is given by: ☐ national average ☐ department avg. over last ___ years plus 5%
☐ other, specify: ________________________________
E. Instructor’s notes and suggestions for future course
List some possible improvements, necessary changes, suggestions and useful teaching strategies for the course in future:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

F. Course improvements
List changes made in response to past instructor suggestions:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________